

Bank reconciliation – pro forma

Kirkburn Parish Council

Financial year ending 31 March 2026

Prepared by:- C. Addy (Responsible Financial Officer – Internal Officer)

Date: 22nd April 2026

Balance as per bank statements as at 31 March 2026:	£	22,884.00
Petty cash float (if applicable): Not applicable		0.00
Less: any un-presented cheques at 31 March 2026		1,520.00
Total	£	(1,520.00)
Add: any un-banked cash at 31 March 2026		0.00
Net balances as at 31 March 2026	£	21,364.00

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance	£	4,146.00
Add: Receipts in the year	£	29,420.00
Less: Payments in the year	£	(12,202.00)
Closing balance per cash book [receipts and payments book] as at 31 March 2026 (must equal net balances above)	£	21,364.00

Kirkburn Parish Council

Receipts and Payments for the year ended 31 March 2026

2024/25			2025/26
	RECEIPTS		
£			£
7923.00	Precept	Precept	9100.00
		VAT Repayment	1058.00
7923.00			10158.00
	PAYMENTS		
5468.00	Administration		10357.00
3850.00	Grants and donations		900.00
545.00	VAT		945.00
9863.00			12202.00
RECEIPTS AND PAYMENTS SUMMARY			
	Balance brought forward 1 April 2025		4146.00
	Add total receipts as above		29420.00
	Less total payments as above		-12202.00
	Balance carried forward 31 March 2026		
			21364.00

The funds at 31 March 2026 were held in a current account at Virgin Money.

SAVINGS ACCOUNT SUMMARY (Account opened November 2025)

Opening balance	1000.00
Balance carried forward 31 March 2026	
	1000.00

The funds at 31 March 2026 were held in a savings account at Hinckley & Rugby Building Society

The funds in both accounts are allocated for General purposes.

Signed:



Caroline Addy – Clerk and Responsible Financial Officer
2 Orchard Court
Market Weighton
East Yorkshire
YO43 3QJ