

Kirkburn Parish Council
2 Orchard Court, Market Weighton, YO43 3QJ

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7.30 pm, Thursday 19th February 2026

Councillors Present

Philip Ashcroft - Chair
Beverly Didsbury
Carl Jones
Darren Wilks
Dale Potter
Marcia Glover
Cllr Lee

Others Present

Caroline Addy – Clerk

1. Introduction to meeting by Chair

The Chair welcomed attendees to the meeting

2. Apologies for absence

Deborah Barrett, Cllr Mark Blakeston

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee.
Darren Wilks declared an interest as the Treasurer of Driffield Shop Watch

4. Welcome to other attendees

None

5. Minutes of the council meeting held on Thursday 25 November 2025

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Installation of New VJ Bench – Weather has not been good and the bench is waiting to be installed. The chair discussed with Cllrs that a dated need to be organised shortly once the grass was suitable for fitting it.

The Chair mentioned to Council there that the new Vets had opened and circulated on our facebook and once the new website was up and running then will look at adding some local information on to it.

7. Update on Vision ICT IT provider for New Parish council IT systems

The Chair, Phil Ashcroft, updated the Councillors on the process of the New Website. The website was not live yet. The chair explained some issues that we are waiting to have sorted, once completed then training will be given as part of the handover package. The chair showed the new website which is in working progress to see what it is looked like. The clerk was asked to contact VisionICT to see when this would go live and to organise some Training for Chair, Clerk and Vice Chair. Once the website is working then it would be mentioned on our Facebook page.

7.1 The Chair explained that a resident had enquired about where the minutes were displayed as they had looked on our website as we seemed to have some missing. The Website was not working correctly. The clerk had explained to the resident that a new website was in progress, and the minutes will be updated once it goes live, but they the minutes were on displayed on notice boards for the public to read.

8. Update on Good Councillor Training

The Clerk reported that some Councillors had completed the training and some Councillors were waiting to complete this training. The clerk said she would send some more dates out and asked for the other Councillors to let her know which dates were suitable and then the sessions would then be booked. The sessions are in a 3-part block and would again be by Zoom/Teams. The chair updated the Councillors that we would need to look at the Standing Orders on the next agenda

9. Update on Webinar – The centre for Ageing better Event

The Chair informed the Council on the webinar that he and the clerk had attend via zoom. It gave information on what Councils can do to help older people in their towns and how help can be sourced. It was more for bigger authorities like ERYC.

10. New and Replacement Bus Shelters - Update

The Chair updated Councillors that we had moved forward with the bus shelters and the response had been received from the ERYC Transport Forum confirming that the Council's expression of interest had been approved. The Councillors were informed that clerk had submitted the flexi grant and it had been accepted. The chair informed the Councillors that He and the clerk had met with Andrew from Highways and checked the areas for the Bus Shelters to be placed and GW Shelters were the company that would be installing them. The chair asked if cllrs Wilks and Potter were available to help trim the hedge back for the bus shelter to be put in place near the barracks as we had contacted Haydn @ Strawsons as he had trim some of the hedge but not all and it needed doing and we were still waiting to hear from Strawsons. The Bus Shelters will be going in place hopefully before end of March 2026. The clerk is waiting for the PO order to be sent to Kirkburn Parish Council and then an invoice would be raised.

11. Legal Update – ARAG Cessation of Grass cutting and Tree maintenance in Auchinleck Close by ERYC

The Chair updated the councillors that we had been speaking to ERNCLLA and was asking for advice with this matter as it was still ongoing and no further forward as ARAG could not help. The chair pointed out that with the documentation received from ERYC through the FOIs that ERYC were responsible for this. The chair asked Cllr Lee if he could speak or arrange a meeting with the director who had taken over from Claire Hodgkins (ERYC) to see if they could add any light to this situation. Cllr Lee asked the Chair for let him have the information and he would see what could be done.

12. EGL2 Grant Funding for Defibrillator – Auchinleck Close

The Clerk and Councillors had looked at the funding from EGL2 but due to the information that the EGL2 were requesting this cannot be moved on as we are unable to give the information. Cllr Potter had in touch with them and explain the situation as we are a Parish Council and they have not come back. The councillors are looking at other options re: funding. The clerk would continue to see if any other avenues can be found and let them know.

13. Potential Heritage Project – Kirkburn Sword

The Chair asked the Clerk to update on this as we had been approached by a company that was looking at doing a Heritage project and that they wanted to know more about the Kirkburn Sword. The Chair had given them some information and had explained the JSR farms helped established a local museum at Southburn but had moved to Nafferton and that it had a lot of information that might be of help. The Chair had given them some useful website and contact information for them to look into.

14 Planning Applications

Planning applications received from ERYC since the last meeting.

None Received from last_meeting

Applicant and Ref No.	Description	Comments
none		
none		

Planning application decisions received from ERYC since the last meeting.

None Received

15 Accounts payable and Council Financial Matters

Receipts since November 2025

£500.00 received from Do it for all Grant for VJ Bench

£5155.95 Account Balance

Outgoings since 25th November 2025 ???

£ 8.40 – Bank Charges
£ 32.94 – Sky Connect invoice
£3306.96 – VJ Bench
£ 266.40 – Clock (Church)
£ 53.40 - PAYE HMRC
£ 213.35 – Clerks Salary (November 25)
£ 9.80 – Bank Charges
£ 53.20 – HMRC PAYE (2025)
£ 32.94 – Sky Connect December invoice
£ 213.55 – Clerk's salary (December 2025)
£ 53.20 – HMRC PAYE (M)
£ 9.80 - Bank Charges
£ 38.94 – Sky Connect invoice
£ 216.00 – Clock – Kirkburn Church

Phil, please can you check these payments as on the list as there are 3 lots of bank charges ?

Savings Account – Rugby & Hickley Saving Account

Following the earlier agreement by the Parish Council members, the Clerk advised Councillors that this accounts interest was feed back into the account.

16 Correspondence

16.1 The Chair updated the Councillors that the Sky contract was up for renewal shortly and that Quickline had been contacted and that they were giving Kirkburn Village Hall free Other Correspondence has been received as follows:

- ERNLLCA - various membership notices and training invitations (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists

16 Any Other Business

Digital Inclusion ??

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17 Date of next meetings

19th May 2026 at 7.30 pm

18. Close of meeting

09.05 pm