Bank reconciliation – pro forma

Kirkburn Parish Council

Financial year ending 31 March 2023

Prepared by:- D.Wilkes (Responsible Financial Officer – Internal Officer)

Date: 15th May 2023

Balance as per bank statements as at 31 March 2023:	£	5887.00
Petty cash float (if applicable): Not applicable		0.00
Less: any unpresented cheques at 31 March 2023		58.00
Total	£	(58.00)
Add: any un-banked cash at 31 March 2023		0.00
Net balances as at 31 March 2023	£	5829.00

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance	£	6479.00
Add: Receipts in the year	£	7506.00
Less: Payments in the year	£	(8156.00)
Closing balance per cash book [receipts and payments book] as at 31 March 2023 (must equal net balances above)	£	5829.00

Kirkburn Parish Council

Receipts and Payments for the year ended 31 March 2023

2021/22			2022/23
	RECEIPTS		
£			£
5980.00	Precept	Precept	6890.00
810.00	VAT Repayment	VAT Repayment	116.00
22.00	BT overcharge repayment	Queen's Jubilee Grant	500.00
6812.00			7506.00
	PAYMENTS		
1049.00	Administration		5874.00
1200.00	Grants and donations		1250.00
116.00	VAT		1032.00
2365.00			8156.00

RECEIPTS AND PAYMENTS SUMMARY

Balance brought forward 1 April 2022	6479.00
Add total receipts as above	7506.00
Less total payments as above	-8156.00
Balance carried forward 31 March 2023	5829.00

The funds at 31 March 2023 were held in a current account at Virgin Money.
They are allocated for General purposes.

Signed:

Philip Ashcroft – Chair and Acting Clerk
Smithy Cottage
Main Street
Kirkburn
Driffield