

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7.45 pm, Thursday 23rd May 2024

Councillors Present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Beverly Didsbury
Dale Potter
Darren Wilks
Marcia Glover
Deborah Barratt

Others Present

Cllr Michael Lee and Cllr Mark Blakeston

1. Introduction to meeting by Chair

The Chair welcomed everyone to the meeting

2. Apologies for absence

None received

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee.
Darren Wilks declared an interest as the owner of a local garage and the Treasurer of Driffeld Shop Watch.
Beverly Didsbury declared an interest as the Caretaker for HQ AirSoft.

4. Welcome to other attendees

The Chair welcomed the two Ward Councillors to the meeting.

5. Minutes of the council meeting held on Thursday 14th March 2024

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Former telephone kiosk in Southburn - Carl Jones to replace damaged pane of glass.
Resident has reported that damp has affected the shelves and books during the winter months.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map.

Roads, Street Lights and Litter bins - Following the attendance at an earlier meeting Mssrs Bellotti and Skelton gave a commitment to look into the various issues raised and to provide further information/updates on these issues to the Parish Council. Carl Jones to go through their response with Philip Ashcroft and identify what the current situation is.

Parish Councillors' Pecuniary & Non-pecuniary Interest Forms – Deborah Barratt passed forms to the Clerk for submission to ERYC's Democratic Services team.

Parish Walk Round with ERYC – Carl Jones and Philip Ashcroft to meet to discuss those items still requiring attention by ERYC following the walk round.

ERNLLCA – Marcia Glover to attend ERNLLCA's training course on "How to be a good employer" via Zoom in June. The Chair has joined the ERNLLCA Committee as a representative for the East Riding North East District

ERYC Bus Partnership Event – The Chair and Deputy Chair attended the ERYC Bus Partnership event at Sewerby Hall on 22nd March where it was announced the £2 fare would be continued for several more months and that ERYC had received funds for new buses and shelters from central government.

Kelleythorpe Notice Board – Clerk to obtain prices for new noticeboard.

Noise from Reds10 site – Carl Jones suggested a Community Trigger may be useful if the noise issue is still ongoing. Beverly Didsbury and Deborah Barratt to monitor the issue and continue to liaise with ERYC's Environmental Health team.

Defibrillator training - Kathryn Warneck has kindly organised a free training event for the defibrillator on Saturday 1st June at 10.00 am. The Chair encouraged everyone to attend

Community Speedwatch – Dale Potter and Philip Ashcroft to attend Bainton PC meeting on 22nd July to share information on Community Speedwatch.

7. Land owned by Parish Council in Auchinleck Close

Following some initial hiccups ERYC are now cutting the grass on the small green in Auchinleck Close.

Darren Wilks and Beverly Didsbury reported that, after speaking to the residents whose homes encircle the green, that the consensus amongst the residents was that a meeting with the Parish Council was not required and that residents are happy that the Parish Council now has ownership of the green.

8. Kelleythorpe Play Area – new basket swing

Beverly Didsbury and Deborah Barratt were pleased to report that the new basket swing is being enjoyed by the children. The children asked if any other play equipment could be installed, especially a zip wire. Deborah Barratt to look into potential grant funding and liaise with Dominic Boynton at ERYC as to what other equipment could be installed that would meet with ERYC's approval.

9. Post of Clerk

The Chair informed the meeting that a draft job description has been produced and advice sought from ERNLLCA as to its suitability. The recruitment sub-committee now need to meet to finalise the draft before sign off by the Parish Council prior to posting the vacancy notice.

10. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
Paul Kay (Kirkburn Cars) Deepdale Service Station Kirkburn Road Kirkburn YO25 9EA 24/00719/PLF	Change of use from car wash and vehicle repairs to car sales with vehicle repairs and valeting	Supported by Parish Council members

Armstrong Massey Limited Kelleythorpe Cottages Beverley Road Kelleythorpe Driffield YO25 6RX 24/00840/DEMNOT	Demolition of two semi-detached cottages	This is associated with planning application 24/00912/PLF and was not shared with the Parish Council as a matter of course by ERYC
Armstrong Massey Limited Beverley Road Kelleythorpe Driffield YO25 6RX 24/00912/PLF	Change of use of sites either side of existing garage from (i) open grassland to use as an EV Charging Station with parking, and (ii) from residential to car sales display area following demolition of 2 existing cottages	Generally supported by Parish Council subject to improvements to footpath and cycle path in front of the development, the creation on an IN-OUT flow into the fuel station, more information on expected traffic flow and drainage strategy

Planning application decisions received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
Paul Kay (Kirkburn Cars) Deepdale Service Station Kirkburn Road Kirkburn YO25 9EA 24/00719/PLF	Change of use from car wash and vehicle repairs to car sales with vehicle repairs and valeting	Approved with four conditions

Planning Application 22/02539/STPLF Kelleythorpe Farm – Following the withdrawal of the planning application Clerk has written to ERYC's Alan Menzies re clarification of Highway Boundary issue.

Planning Application 22/02244/PLF (Erection of a building to provide additional children's nursery facilities) – ERYC Planning Team have contacted the applicant and the planting scheme condition has now being addressed by the applicant.

Planning Application 20/02701/PLF (Erection of use class B8 storage unit with ancillary B1 office space and associated works) – ERYC Planning Team have contacted the applicant and the bird and bat box condition and planting scheme condition have now being addressed by the applicant. ERYC's Enforcement Officer is still investigating the whether the drainage work has been undertaken as per the requirement of the planning approvals.

11. Accounts payable and council financial matters

Receipts since 14th March 2024

£3961.50 – 1st Precept payment from ERYC

Outgoings since 14th March 2024

£ 99.00 – Stamps

£ 29.94 – Sky Connect April invoice

£ 452.99 – ERNLLCA Membership

£ 500.00 – Contribution to Driffield Town Bus Service for Kelleythorpe

£ 29.94 – Sky Connect May invoice

12. Meeting with JSR and ERYC Portfolio Holders re Dead Lane Junction and other road safety matters

The Chair facilitated a meeting with JSR and ERYC Cllrs West (Portfolio holder for Highways), Lee (Driffield & Rural Ward Cllr) and Hammond (Portfolio holder for Town and Parish Councils) on the 18th March 2024. JSR's representatives (Tim Rymer & Charlie Parker), Zoe Rymer and the Chair briefed the ERYC representatives on their concerns regarding the dangerous nature of the Dead Lane junction as it emerges onto the A614 (Kirkburn Bypass) and the inappropriate speed of traffic along the bypass.

The Chair also informed the ERYC representatives of the serious road traffic accident on the 14th October 2023 and the problems created by traffic from the bypass passing through Kirkburn and along Dead Lane and Gravel Pit Lane.

The ERYC representatives were also shown the issues at first hand by a site visit. The Cllrs assured JSR and the Parish Council that the matter would be raised with senior Highways Officers with a view to working towards a solution.

However no further feedback has been received to date by JSR or the Parish Council. Cllr Lee informed the meeting that Cllr West is still waiting for information from the Highways Team.

13. Councillor Training

The Chair reminded all Parish Councillors of the importance of attending the Code of Conduct training course that ERYC arrange. He also informed the meeting that now the Parish Council are members of ERNLLCA there are various training courses (many free) that members can attend to help with improving their knowledge of helping to provide support to parish council residents and helping the parish council to run effectively.

14. Correspondence

Correspondence has been received as follows:

- ERNLLCA - various membership notices and training invitations (circulated by e-mail to Members as received by Clerk)
- ERVAS – bulletins (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars

15. Any Other Business

None raised

16. Date of next meeting

Thursday 11th July at 7.00 pm

17. Close of meeting

09.19 pm