

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7pm, Thursday 14th March 2024

Councillors present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Beverly Didsbury
Dale Potter
Darren Wilks
Marcia Glover

1. Introduction to meeting by Chair

The Chair welcomed everyone to the meeting and thanked fellow Parish Councillors for attending this rescheduled meeting after the scheduled meeting of 1st February 2024 was cancelled due to ill health.

2. Apologies for absence

Received from ERYC Cllrs Michael Lee and Mark Blakeston

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee.
Darren Wilks declared an interest as the owner of two local garages and the Treasurer of Driffild Shop Watch.
Beverly Didsbury declared an interest as the Caretaker for HQ AirSoft.

4. Welcome to other attendees

None present

5. Minutes of the council meeting held on Thursday 7th December 2023

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Former telephone kiosk in Southburn - Carl Jones has received copyright approval for the use of some old photographs of Southburn station to mount in the kiosk.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map.

Roads, Street Lights and Litter bins - Following the attendance at an earlier meeting Mssrs Bellotti and Skelton gave a commitment to look into the various issues raised and to provide further information/updates on these issues to the Parish Council. Carl Jones to go through their response with Philip Ashcroft and identify what the current situation is.

Parish Councillors' Pecuniary & Non-pecuniary Interest Forms – Deborah Barratt to complete her Pecuniary & Non-pecuniary interest forms and pass to the Clerk for submission to ERYC's Democratic Services team.

Parish Walk Round with ERYC – Carl Jones and Philip Ashcroft to meet to discuss those items still requiring attention by ERYC following the walk round.

ERNLLCA – The Chair attended ERNLLCA's training course on "How to be a good employer" via Zoom. Marcia Glover to attend future course later in the year.

ERYC Bus Partnership Event – The Chair and Deputy Chair are to attend ERYC Bus Partnership event at Sewerby Hall on 22nd March.

Kelleythorpe Notice Board – Notice board may need remedial work or replacing shortly.

Co-option of new Parish Council Member – Following the co-option of Deborah Barratt the Clerk to arrange for Deborah to complete the Parish Councillor's Declaration of Acceptance Form and Pecuniary & Non-pecuniary Interest Form

Noise from Reds10 site – Beverly Didsbury informed the meeting that ERYC's Environmental Health team's investigation into the situation is ongoing.

7. Land formerly owned by Mr Cutting in Auchinleck Close

Following the Resolution passed at the previous meeting the Chair was pleased to inform the meeting that the Parish Council received the Deeds for the Land at Auchinleck Close on the 24th January 2024. He has passed on the thanks of the Parish Council to ERYC's Rob Mansell and Terri Milner who have assisted in arranging the purchase of the land from Mr Cutting.

The Deeds and associated documents were shared with the meeting to enable Parish Council Members to view them.

The Clerk has received an updated annual cost from Dominic Boynton for ERYC to provide the grass cutting service for the land. It is £243.34. The Chair asked for confirmation from the meeting that this was acceptable. Carl Jones proposed it was acceptable and Darren Wilks seconded. All voted in favour. The Clerk to formally request ERYC to undertake the grass cutting as per their quotation.

The Chair suggested to the meeting that it may be advisable to hold a meeting with residents whose homes look onto the area after Easter. Darren Wilks and Beverly Didsbury to speak with residents.

8. Defibrillator

Dale Potter submitted grant application to the DHSC and the Parish Council were successful. The required £750 contribution was made and after delivery the defibrillator was installed outside Kirkburn Village Hall on the 23rd January 2024. The details for the defibrillator have been registered with The Circuit. The Circuit keep the national record of defibrillators.

Kathryn Warneck, a Kirkburn resident, has kindly organised a free training event for the defibrillator on Saturday 1st June at 10.00 am. The Chair asked members to pass on this information to residents.

9. Kelleythorpe Play Area – new basket swing

Following enquiries by the Parish Council, ERYC were to install a new piece of play equipment in the play area at Kelleythorpe. It is a basket swing and was installed last week. ERYC's contract partners need to complete the installation of the safety surface under the swing, delayed due to the continuing wet weather, and then the new piece of equipment will be available for the children to enjoy.

10. Humberside Police

Humberside Police had again been invited to tonight's meeting but the Clerk has not received a reply.

The Clerk had attempted to report vandalism and Anti-Social Behaviour matters to Humberside Police via their website (litter bin at entrance to Auchinleck Close had been pushed over and the youths involved had been aggressive with their verbal and body

language towards a resident who challenged them). However, the Humberside Police website does not enable Parish Councils to report damage to their property. This oversight was reported as a Complaint and the Clerk was eventually contacted by telephone to discuss the complaint. The Humberside Police representative said the issue would be reported to their IT section to hopefully resolve.

11. Post of Clerk

The Chair informed the meeting that the Parish Council will shortly be in a position to recruit a Clerk. He asked for volunteers to assist in the recruitment process as members of a recruitment sub-committee. Marcia Glover and Darren Wilks volunteered to be part of the sub-committee.

The initial working group meeting the sub-committee to be held on 11th April 2024 at 7.00 pm.

12. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
National Grid Electricity Transmission Cross Country Cable Route From Drax Power Station To Fraisthorpe Coastline, Bridlington Road, Fraisthorpe 22/01990/STPLFE	Variation of Condition 2 (approved plans) of planning permission 22/01990/STPLFE (Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction compounds in association with the Scotland to England Green Link) to allow the removal of cable routing at Skerne (application to be read in conjunction with planning application 24/00168/STPLFE)	No objections raised by Parish Council members

Planning application decisions received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
The Sunderlandwick Estate Kelleythorpe Farm Driffeld Road Kelleythorpe YO25 9DW 22/02539/STPLF	Hybrid application consisting of: (a) Full planning permission for the erection fuel filling station (sui generis), erection of a commercial unit (B8 use), extension and external alterations to two agricultural buildings to allow use as commercial units (E and B8 uses respectively), erection of	Application withdrawn

	visitor centre with café and educational space (sui generis) with associated access and parking, (b) Outline erection of drive-thru restaurant (sui generis/E uses) with associated parking (all matters reserved) following demolition of existing buildings (AMENDED DRAINAGE PLAN)	
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Planning Application 22/02539/STPLF Kelleythorpe Farm – Following the withdrawal of the planning application Carl Jones asked if the highway boundary issue had been clarified in respect of the former A614 trunk road route and Sunderlandwick Estate's and ERYC's areas of ownership/responsibility. Clerk to write to ERYC's Alan Menzies.

Planning Application 22/02244/PLF (Erection of a building to provide additional children's nursery facilities) – It had been noted that ERYC's planning portal has not formal indication that all the planning conditions, such as the landscaping plan have been completed. Clerk to write to ERYC Planning Team to ascertain if all the conditions have been completed and it is ERYC's planning portal that requires updating.

Planning Application 20/02701/PLF (Erection of use class B8 storage unit with ancillary B1 office space and associated works) – It has been noted that several of the conditions remain uncompleted on this site, such as landscaping, bird and bot box installation, etc. There is also concern that the drainage work has not been undertaken as per the requirement of the planning approvals. Clerk to write ERYC Planning team to request that checks are made on these outstanding issues.

13. Community Speedwatch and speed limits update

Dale Potter has received some data on accidents in the area to help with developing the necessary evidence to assist with request to reduce the 40mph speed limit to 30mph in the area around the showground between Kelleythorpe roundabout and the Jet garage roundabout.

14. Accounts payable and council financial matters

Precept – The precept request was submitted following the meeting on 7th December 2023 and ERYC have confirmed that the Parish Precept for 2024/25 will be £7923

Receipts since 7th December 2023

None

Outgoings since 7th December 2023

£ 99.00 – Laptop repair (new keyboard)
£ 161.76 – Plasterboard and lathes for dry boarding village hall north wall
£ 750.00 – Defibrillator contribution
£ 29.94 – Sky Connect January invoice
£ 158.00 – New LED emergency lights and LED entrance light for village hall
£ 3.00 – Land Registry search
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£ 547.00 – Labour charge for dry boarding of village hall
£ 700.00 – Disbursement and legal charges for purchase of Land in Auchinleck Close
£ 493.32 – Electrical installation of defibrillator

£ 29.94 – Sky Connect February invoice
£ 614.34 – Purchase and installation of new high level LED strip lights in village hall
£ 29.94 – Sky Connect March invoice
£ 354.60 – Plastering of dry boarded wall
£ 20.00 – ERNLLCA – Good Employer Training course (2 councillors)

15. Correspondence

Correspondence has been received as follows:

- ERNLLCA - various membership notices and training invitations (circulated by e-mail to Members as received by Clerk)
- ERVAS – bulletins (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- Fill That Pothole website link
- ERYC Nature Recovery Strategy Consultation

16. Any Other Business

None raised.

17. Date of next meeting

Thursday 23rd May at 7.45 pm following the Annual Parish Meeting

18. Close of meeting

09.20 pm