

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7pm, Thursday 7th December 2023

Councillors present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Beverly Didsbury
Dale Potter
Darren Wilks
Marcia Glover
Deborah Barratt

Others present

ERYC Ward Councillor Michael Lee

1. Introduction to meeting by Chair

The Chair welcomed everyone to the meeting.

2. Apologies for absence

None received

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee.
Darren Wilks declared an interest as the owner of two local garages and the Treasurer of Driffeld Shop Watch.
Beverly Didsbury declared an interest as the Caretaker for HQ AirSoft.

4. Welcome to other attendees

The Chair welcomed Cllr Lee to the meeting.

5. Minutes of the council meeting held on Thursday 5th October 2023

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Former telephone kiosk in Southburn - Carl Jones has some old photographs of Southburn to mount in the kiosk and the project will be completed.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map.

Roads, Street Lights and Litter bins - Following the attendance at an earlier meeting Mssrs Bellotti and Skelton gave a commitment to look into the various issues raised and to provide further information/updates on these issues to the Parish Council. Carl Jones to go through their response with Philip Ashcroft and identify what the current situation is.

Parish Councillors' Pecuniary & Non-pecuniary Interest Forms – Marcia Glover to complete her Pecuniary & Non-pecuniary interest forms and pass to the Clerk for submission to ERYC's Democratic Services team.

Parish Walk Round with ERYC – Carl Jones and Philip Ashcroft to meet to discuss those items still requiring attention by ERYC following the walk round.

ERYC Design Code Consultation – The Chair informed the meeting that a response had been submitted on behalf of the Parish Council. Individual members had also submitted responses.

Devolution briefings and Consultation for Town and Parish Councillors - The Chair and Councillor Lee gave an update on the proposed Devolution for the East Riding of Yorkshire Council and Hull City Council. ERYC and HCC are now carrying out consultations with Town and Parish Councils, local residents and businesses. The Chair and Cllr Lee encouraged everyone to submit responses to the consultation, whatever their views may be.

Bank Mandate - The signatories for the Parish Council's bank account with Virgin Money are now Philip Ashcroft, Carl Jones and Darren Wilks.

ERNLLCA – Training course on “How to be a good employer” has been advertised. It was felt this would be useful to assist with the parish council employing a Clerk during the next financial year. Those interested in attending to inform the Chair.

Parish Review - ERYC have formally informed the Parish Council that at the time of the next election the number of Parish Councillors for the Parish of Kirkburn will increase from 7 to 8 members.

ERYC Bus Partnership Event – ERYC have received additional funds from central Government to help add some additional bus routes and add some additional buses onto certain timetables for some routes. The £2 per journey fare is to be retained until 30th June 2024 with ERYC and East Yorkshire Buses trying to get this extended to the end of 2024.

Kelleythorpe Notice Board – Notice board may need remedial work or replacing shortly.

7. Co-option of new Parish Council Member

ERYC's Democratic Services team have now advised that the Parish Council can fill the vacancy following the resignation of Liz Webster. Deborah Barratt, a resident of Kelleythorpe and present at the meeting would like to join the Parish Council. The Chair proposed the co-option of Deborah Barratt; seconded by Carl Jones. All voted in favour of Deborah's co-option to the Parish Council.

The Clerk to arrange for Deborah Barratt to complete the Parish Councillor's Declaration of Acceptance Form and Pecuniary & Non-pecuniary Interest Form.

8. Land owned by Mr Cutting in Auchinleck Close

The Chair informed the meeting that ERYC required a formal Resolution passing by the meeting that will enable Philip Ashcroft and Carl Jones to sign all documentation relating to the acquisition of the Land at Auchinleck Close from Mr Cutting. The Resolution being as follows:

For the purposes of Section 14 of the Local Government Act 1972 it is resolved that the current Chair (Philip Ashcroft) and the current Deputy Chair (Carl Jones) are authorised to sign all documentation relating to the Parish Council's acquisition of Land at Auchinleck Close Driffeld East Riding of Yorkshire

The above Resolution was voted upon and it was agreed unanimously that the current Chair and Deputy Chair be authorised to sign all the documentation relating to the acquisition. All the Parish Council members then countersigned the document proposing the Resolution.

ERYC's Legal team had also advised the Parish Council that the searches have shown that there is a private sewer running under the Land that is for the benefit of 108A Auchinleck Close. If any work is required on this sewer 108A have the right to undertake this work but

must make good afterwards. The Parish Council members were asked to confirm that they still wished to purchase the Land based upon this additional information. It was unanimously agreed by all Parish Council members to continue with the purchase.

The Chair is to confirm via e-mail to ERYC's Legal Team that the Resolution has been agreed and that the Parish Council still wish to purchase the Land following the search results in relation to the sewer.

9. Precept for 2024/25 Financial Year

The Clerk had prepared four potential precept options for discussion and agreement by the Parish Council members. After much discussion it was agreed that to enable the Parish Council to be able to move towards funding the much-needed Clerk's post that a precept request of £7923 be submitted to ERYC.

10. Traveller encampment at entrance to Kelleythorpe Farm

Following the arrival of a caravan, various vehicles and piles of scrap metal and other materials at the entrance of Kelleythorpe Farm (on a section of the old trunk road), the Parish Council and residents have continued to be in touch with ERYC Ward Councillors and ERYC to highlight concerns regarding the matter.

Cllr Lee informed the meeting that Sunderlandwick Estate are still awaiting the outcome of their request to register the land, currently being occupied, with Land Registry, before a request for the eviction of the occupants can proceed. Cllr Lee has been in regular contact with Sunderlandwick Estate in relation to this issue and will keep the Parish Council informed.

11. Humberside Police

Humberside Police had been invited to tonight's meeting but the Clerk has not received a reply.

The Clerk had attempted to report vandalism and Anti-Social Behaviour matters to Humberside Police via their website (litter bin at entrance to Auchinleck Close had been pushed over and the youths involved had been aggressive with their verbal and body language towards a resident who challenged them). However, the Humberside Police website does not enable Parish Councils to report damage to their property. This oversight has been reported as a Complaint and a response is currently awaited.

12. Planning Applications

Planning applications received from ERYC since the last meeting.
None received.

Planning application decisions received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
WJ Fire Retardant Limited 1A-1B Main Street Kirkburn YO25 9DU 23/00055/PLF	Change of use of building from a former milking parlour to office, reinstatement of 5 windows and 1 internal door, installation of timber framed double glazed windows and doors and 2 roof lights and demolition of lean to shed to create additional car parking spaces, erection of	Approved with 11 conditions

	proposed kiln building and erection of an extension to the existing workshop and change of use of part of existing pub car park to be used in association with existing business (AMENDED ADDRESS, PLANS AND DESCRIPTION)	
WJ Group 1B Main Street Kirkburn 23/00056/PLB	Change of use of building from a former milking parlour to office, reinstatement of 5 windows and 1 internal door, installation of timber framed double glazed windows and doors and 2 roof lights and demolition of lean to shed to create additional car parking spaces	Approved with 5 conditions
JSR Farms 9 Thornton Lane Southburn YO25 9ED 23/02632/PLF	Construction of a new vehicular access	Approved with 3 conditions
GWE Biogas Limited Sandhill Garton Road Kirkburn YO25 9DR 23/01163/CM	Construction of silage clamps, installation of carbon dioxide capture equipment, back-up flare, vehicle refuelling equipment and associated engineering/landscaping works (SUBMISSION OF A LANDSCAPING PLAN AND ADDITIONAL ECOLOGICAL INFORMATION)	Approved with 9 conditions

11. Community Speedwatch and speed limits update

Dale Potter has been in contact with Humberside Police in relation to volunteer numbers and the requirements needed to arrange the training course for volunteers. The Chair explained that all has been provided previously to Humberside Police and that it is disappointing there seems to be a continual delay from them in helping to get the parish Speedwatch initiative up and running.

12. Accounts payable and council financial matters

Receipts since 5th October 2023

£1027.68 – HMRC VAT repayment

Outgoings since 5th October 2023

£ 403.00 – Laptop repair and upgrade

£ 71.00 – Wreaths for Remembrance Day

£ 29.94 – Sky Connect November invoice

£ 12.00 – ERNLLCA Clerk training cost

£ 440.00 – Land disbursement charges for purchase of land in Auchinleck Close

£ 29.94 – Sky Connect December invoice

£ 39.59 – Printer cartridges

13. Correspondence

Correspondence has been received as follows:

- ERNLLCA - various membership notices and training invitations (circulated by e-mail to Members as received by Clerk)
- ERVAS – bulletins (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- Defibrillator grant offer from Department of Health and Social Care (DHSC)

After a discussion in relation to the defibrillator grants available from the DHSC it was agreed to apply for the grant towards the defibrillator. The applicant has to contribute £750 with the balance covered by the grant. Dale Potter offered to look into the grant application process and liaise with the Chair in completing the application process.

14. Any Other Business

Noise from Reds10 site – Beverly Didsbury informed the meeting that vehicle movements in the middle of the night and early morning are disturbing the sleep of residents in Ramsden Close and sections of Auchinleck Close. ERYC Environmental Health team are investigating the situation.

Layby adjacent to Wild at Heart Nursery – Lorry driver witnessed urinating beside his lorry close to the Nursery entrance.

15. Date of next meeting

Thursday 1st February 2024 at 7pm in Kirkburn Village Hall.

16. Close of meeting

09.20 pm