

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7pm, Thursday 5th October 2023

Councillors present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Beverly Didsbury
Dale Potter
Darren Wilks

Others present

Ward Councillor Michael Lee

1. Introduction to meeting by Chair

The Chair welcomed everyone to the meeting.

The Chair informed the meeting that he had received Liz Webster's resignation from the Parish Council earlier this week. The Chair asked that the thanks of the Parish Council to Liz for her service to the Parish be recorded.

2. Apologies for absence

Apologies received Ward Councillor Mark Blakeston

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee.
Darren Wilks declared an interest as the owner of two local garages and the Treasurer of Driffeld Shop Watch.
Beverly Didsbury declared an interest as the Caretaker for HQ AirSoft.

4. Welcome to other attendees

The Chair welcomed Cllr Lee to the meeting.

5. Minutes of the council meeting held on Thursday 13th July 2023

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Former telephone kiosk in Southburn - Now in use as a book and toy library for residents of Southburn. Carl Jones has some old photographs of Southburn to mount in the kiosk and the project will be completed.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map.

Community Payback Scheme – The Community Payback Team to be contacted once the work on the north facing village hall wall has been completed so that they can undertake the decorating work.

They are also to be asked if they can treat/paint the screen for the grit bin and parish notice boards.

Roads, Street Lights and Litter bins - Following the attendance at an earlier meeting Mssrs Bellotti and Skelton gave a commitment to look into the various issues raised and to provide further information/updates on these issues to the Parish Council. Carl Jones to go through their response and identify what the current situation is.

Loading of documents onto Parish Council website - Carl Jones had previously stated he is having issues with loading documents onto the Parish Council website. The Clerk

contacted ERYC's IT team about the matter and they are to carry out background tests and liaise directly with Carl Jones to determine if the issue has been resolved.

Parish Councillors' Declaration of Acceptance Forms and Pecuniary & Non-pecuniary Interest Forms - The Clerk has sent the completed forms to ERYC's Democratic Services Team.

7. Co-option of new Parish Council Member

ERYC's Democratic Services team have advised that the Parish Council can fill the vacancy following the local elections on the 4th May 2023 by co-option. Marcia Glover, a resident of Kirkburn, would like to join the Parish Council. The Chair proposed the co-option of Marcia Glover; seconded by Carl Jones. All voted in favour of Marcia's co-option to the Parish Council.

The Clerk to arrange for Marcia Glover to complete the Parish Councillor's Declaration of Acceptance Form and Pecuniary & Non-pecuniary Interest Form.

Following the resignation of Liz Webster the Parish Council still has a vacancy. The Clerk to contact ERYC's Democratic Services Team to inform them of Liz Webster's resignation and for advice on filling the vacancy.

8. Land owned by Mr Cutting in Auchinleck Close

The Chair informed the meeting that ERYC's Rob Mansell and Paul Newlove (Lundy's Solicitors, Mr Cutting's legal representatives) have been in liaison and Lundy's have requested the following is agreed by Kirkburn Parish Council in order to move forward the purchase and transfer of the land to Kirkburn Parish Council:

- Mr Cutting to sell the land to Kirkburn Parish Council for a nominal sum of £1.00.
- Provided this matter proceeds in a straightforward manner then Lundy's would limit their charges to £300.00 inclusive of Vat and disbursements.
- The only condition which Mr Cutting would want to put on the sale of the land is that a non-development restriction be included in the Transfer.

The Chair proposed that the Parish Council accepted Lundy's proposal on behalf of Mr Cutting. Beverly Didsbury seconded the proposal. All voted in favour of accepting Lundy's proposal on behalf of Mr Cutting.

The Clerk to inform Rob Mansell and Paul Newlove of the acceptance of the proposal in order that the purchase and transfer of the land can proceed.

9. Traveller encampment at entrance to Kelleythorpe Farm

Following the arrival of a caravan, various vehicles and piles of scrap metal and other materials at the entrance of Kelleythorpe Farm (on a section of the old trunk road), since the previous Parish Council meeting, the Parish Council and residents have been in touch with ERYC Ward Councillors and ERYC to highlight concerns regarding the matter.

The various fires, air pollution from the fires and potential pollution run off into the SSSI River Hull Headwaters have all been raised as concerns by residents and the Parish Council.

The Parish Council have been informed that Sunderlandwick Estate have to register the land, currently being occupied, with Land Registry, before a request for the eviction of the occupants can proceed.

Cllr Lee informed the meeting that until Sunderlandwick Estate can demonstrate ownership the Police will not become involved in any eviction proceedings. Cllr Lee has been in regular contact with Sunderlandwick Estate in relation to this issue and will keep the Parish Council informed.

The Chair has subsequently written to ERYC's Planning Committees and Planning Officers in relation to this matter. The recent Planning Application by Sunderlandwick Estate failed to mention that they were not the registered owners of the strip of land that encompasses the former trunk road. The Chair had enquired of ERYC as to whether they had sold or transferred to Sunderlandwick Estate by ERYC.

ERYC's Alan Menzies had replied to the effect that after the construction of the Driffeld bypass the land occupied by the old trunk road and highway boundary reverted back to the former owners of the land. It had not been under the ownership of ERYC (or Humberside County Council) after the commissioning of the bypass.

10. Planning Applications

a) ERYC Design Code Consultation

The Chair informed the meeting of ERYC's current consultation on the draft Design Code and encouraged everyone to participate in the webinar and to complete the questionnaire. Once adopted the Design Code will become a Supplementary Planning Document and help to ensure estate developers only construct developments in a manner that complies with the Design Code.

b) 22/02539/STPLF - Development of former Kelleythorpe Farm (issues relating to strip of land, formerly part of the main highway, on north side of proposed development)

The Chair written to ERYC's Planning Committees and Planning Officers in relation to this matter which has only come to light due to the traveller encampment appearing at the entrance to Kelleythorpe Farm. The recent Planning Application by Sunderlandwick Estate failed to mention that they were not the registered owners of the strip of land that encompasses the former trunk road. The Chair had enquired of ERYC as to whether they had sold or transferred to Sunderlandwick Estate by ERYC.

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c) Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
A B Graphic International Limited Unit 110 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 23/02135/PLF	Erection of an upgraded electrical substation	No objections
JSR Farms Southlands Hutton Road Southburn YO25 9ED 23/02305/PLF	Erection of an electrical sub-station	No objections
JSR Farms 9 Thornton Lane Southburn YO25 9ED 23/02632/PLF	Construction of a new vehicular access	No objections

d) Planning application decisions received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
A B Graphic International Limited Unit 110 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 23/02135/PLF	Erection of an upgraded electrical substation	Approved with 3 conditions
JSR Farms Southlands Hutton Road Southburn YO25 9ED 23/02305/PLF	Erection of an electrical sub-station	Approved with 3 conditions

11. Community Speedwatch and speed limits update

Dale Potter has submitted FOI request to insurance companies to help determine what accidents there have been within the Parish.

12. Parish Walk Round with ERYC

Since the walk round the litter bin near bus stop in Kirkburn has been replaced but the other litter bins where the foundations are loose (three in Kelleythorpe and one near Kirkburn church have not had foundations repaired.

Amongst outstanding issues are - Retaining wall in front of Queens Head, 3 and 3A is beginning to crack and fall forward. Hedge alongside A614 needs cutting back to improve lines of sight for traffic exiting Kirkburn. Footpath along the Northside of A614 in Kelleythorpe needs sweeping all the way from Montgomery Square to entrance to driver training area.

13. Devolution briefing for Town and Parish Councillors

Following the webinar hosted by ERYC on 26/9/23 the Chair and Cllr Lee briefed the meeting on the presentation on the proposed Devolution for the East Riding of Yorkshire and the City of Hull.

14. Accounts payable and council financial matters

Receipts since 13th July 2023

£3360 - second 6 monthly precept payment from ERYC

Outgoings since 13th July 2023

£ 33.54 – Sky Connect August invoice
£ 220.80 – War Memorial Clock annual service
£ 437.99 – New litter bin supply and installation (Tibthorpe Road)
£ 18.00 – Easily IT services (Domain registration annual service charge)
£ 29.94 – Sky Connect September invoice
£ 87.11 – Easily IT services (E-mail account service charge)
£ 39.53 – Box of A4 printing paper
£ 29.94 – Sky Connect October invoice

Bank Mandate - Following the resignation of Liz Webster there is a requirement for the Parish Council's bank mandate with Virgin Money to be revised. The Chair is already a signatory for the account. He proposed that the Deputy Chair, Carl Jones, and the Responsible Financial Officer, Darren Wilks, become the new additional signatories. This was seconded by Dale Potter and approved by the meeting.

15. Correspondence

Correspondence has been received as follows:

- ERYC Devolution webinar invitation
- ERYC Holiday Activities and Food Grants notice and video
- ERYC - Festive lights permits
- ERNLLCA - various membership notices and training invitations (circulated by e-mail to Members as received by Clerk)
- ERVAS – bulletins (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.

14. Any Other Business

Parish Review - ERYC are undertaking a review of Parish Boundaries and the number of Parish and Town Council members under the Community Governance Review. The proposal under the Review is for the Parish boundary for Kirkburn Parish to remain as it is but for the number of parish council members to increase from 7 to 8. This is due to the forecast in population increase for the Parish from 679 to 1278. The Parish Council has been consulted on these proposed changes.

The meeting discussed the proposed increase to 8 parish council members and all present were in agreement with the proposed changes. There was a question as to when this would take effect which the Clerk will add into the Parish Council's response.

The Chair had previously asked all Members to respond individually to the on-line consultation. Cllr Lee also emphasised the need for individual Parish Council members to respond.

ERYC Bus Partnership event - ERYC have invited the Parish Transport Champions from around East Yorkshire to this event at Bishop Burton College on 13th October 2023. The Chair is to attend to represent the Parish Council.

Kelleythorpe Notice Board - Beverly Didsbury reported that notice board leaning slightly in its foundations.

Humberside Police Rural Taskforce - Cllr Lee informed the meeting that the new staffing structure for the Rural Task Force is now in place at Driffeld Police Station

15. Date of next meeting

Thursday 7th December 2023 at 7pm in Kirkburn Village Hall.

16. Close of meeting

08.55 pm