

Kirkburn Parish Council

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7pm, Thursday 25th May 2023

Councillors present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Darren Wilks
Liz Webster
Beverly Didsbury
Dale Potter

Others present

ERYC Ward Councillor Mark Blakeston
ERYC Ward Councillor Michael Lee
Paul Bellotti (ERYC - Executive Director of Communities and Environment)
Carl Skelton (ERYC - Acting Director of Streetscene Services)

1. Introduction to meeting by Chair

The chair welcomed everyone to the meeting and those present introduced themselves to the meeting.

2. Apologies for absence

No apologies were received.

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee. Darren Wilks declared an interest as the owner of two local garages and the Treasurer of Driffeld Shop Watch. Beverly Didsbury declared an interest as the Caretaker for HQ AirSoft.

4. Welcome to other attendees

Philip Ashcroft welcomed Cllr Blakeston, Cllr Lee, Mr Bellotti and Mr Skelton to the meeting.

5. Co-option of new Parish Council Member

There were two vacancies following the recent local elections on the 4th May 2023. As it is within 35 days of the local elections the Parish Council is able to co-opt new members to fill these vacancies.

The Chair welcomed Dale Potter to the meeting. The Chair introduced Dale, who is a resident of Kelleythorpe and has previously volunteered to be a Community Speed Watch volunteer, is willing to accept the Chair's invitation to join the Parish Council to fill the outstanding vacancy. The Chair asked those members present if they supported Dale's co-option to the Parish Council. Those present voted unanimously to co-opt Dale Potter to the Parish Council.

6. Minutes of the council meeting held on Thursday 20th April 2023

The minutes were taken as a true record of the meeting and signed by the Chair.

7. Matters arising from minutes and not covered by the agenda

Carried over from 20th April and to be discussed at 13th July meeting

Former telephone kiosk in Southburn - Base of door ideally needs planning to stop door jamming.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map.

Community Payback Scheme – update on planned tasks

8. Elected and Co-opted Parish Councillors

The Clerk distributed Declaration of Acceptance Forms to all Parish Councillors for completion and received back the forms for forwarding to ERYC Democratic Services Team.

The Clerk also distributed Pecuniary & Non-pecuniary Interest Forms to Parish Councillors. Parish Councillors are to complete and return to the Clerk by the 1st June 2023.

9. Road, Street Lights and Litter Bins

The Chair had invited Paul Bellotti to the meeting to discuss Parish Council concerns about how Mr Bellotti's team have failed time and again to provide the Parish Council and its residents with an appropriate service. The Chair and Carl Jones provided several examples of lack of communication by ERYC officers, lack of co-ordination between teams under Mr Bellotti's directorship, lack of delivery despite assurances remedial work would be completed. It was also flagged up that many complaints and requests submitted to ERYC's My Account show that the work has been completed but in fact it turns out that all this means is the submission has been passed from My Account to another team. This means there is no transparency on when work is to be undertaken, completed or simply removed from any work schedules.

For example the Give Way markings at the junction with the A614 have still to be remarked despite assurances they would be and also despite requests submitted by ERYC's My Account by the Clerk and Liz Webster.

The Chair used the example of the complaints submitted regarding the simple installation of a litter bin as an analogy of the problems in Mr Bellotti's directorate. An issue that is still unresolved with a litter bin installed in the wrong place but which ERYC insist the Parish Council pay for.

There was a robust discussion between Parish Councillors and the two senior ERYC officers. On completion of this discussion Mr Skelton undertook to ensure outstanding work identified earlier by the Parish Council would be completed. He requested a summary list of outstanding items, Carl Jones to provide list to Mr Skelton.

A separate item relating to the street lighting work in the Kelleythorpe area had been previously raised with ERYC and Cllr Lee. The work had been completed but several of the new lamp posts had been installed in the footpath instead of adjacent to the location of the old posts. This has now restricted the width of the footpath in several places. The Parish Council also queried why they had not been informed of the project prior to its commencement and why the new street light installation had not been extended west along the A614 to the entrance to the industrial estate and the edge of the 40 mph limit, instead of a "like for like" replacement. Mr Skelton to investigate and report back to the Parish Council.

As this agenda item was being closed Mr Bellotti stated that the litter bin raised earlier would not be moved to a more suitable location. Mr Skelton also informed the meeting that the Parish Council would be expected to pay for the cost of the litter bin but not its installation. The Chair expressed his extreme disappointment at the attitude of the two officers in relation to this matter. Particularly when a specific work request had not been completed to the satisfaction of the client, i.e. Kirkburn Parish Council.

Carl Jones raised two further matters that were unrelated to Kirkburn Parish and was asked to submit his correspondence via ERYC's corporate systems.

10. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
GWE Biogas Limited Sandhill Garton Road Kirkburn YO25 9DR 23/01163/CM	Construction of silage clamps, installation of carbon dioxide capture equipment, back-up flare, vehicle refuelling equipment and associated engineering/landscaping works	Parish Council members had previously met with the applicant on site and were aware of the proposed content of the application. No objections were raised.
A B Graphic International Limited Unit 110 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 23/01206/PLF	Change of use of former disused railway land to overflow carpark area for factory site	Parish Council raised concerns that the lack of consistency on expected traffic and parking numbers and requested that the traffic statement be updated and resubmitted and that more EV charging points be installed pro rata to the proposed increase in parking spaces. Also requested that all the mature trees alongside the former railway line be retained

No planning application decisions were received from ERYC since the last meeting.

11. Land owned by Mr Cutting in Auchinleck Close

The Parish Council had previously received correspondence from Mr Cutting's solicitors (Lundys) relating to an offer from Mr Cutting to transfer the ownership of the land in question to Kirkburn Parish Council subject to the Parish Council paying Mr Cutting's legal fees.

The Chair has written to Lundys requesting an estimate of the fees. Lundys are still waiting to hear from Mr Cutting prior to replying to the Parish Council.

The Chair highlighted that the Parish Council has a limited budget and paying Mr Cutting's fees and its own legal fees may well be problematic. The Chair asked the Ward Councillors if ERYC's legal team could assist? The Chair has previously written to ERYC's Chief Executive and the previous Ward Councillors asking for assistance and whether ERYC could adopt the land. No reply has been received to date.

Beverly Didsbury stated that if the Parish Council were able to adopt the land the residents who live adjacent to the land have offered to maintain it.

12. Community Speedwatch and speed limits update

Dale Potter offered to take on the role of liaising with Humberside Police, ERYC and the Community Speedwatch volunteers.

13. Accounts payable and council financial matters

Receipts since 31st March 2022

£3360.00 – 1st Precept payment

Outgoings since 20th April 2023

£ 26.34 – Sky Connect March invoice

£ 325.00 – Membership of East Riding and North Lincolnshire Local Clerks Association (ERNLLCA)

£ 26.34 – Sky Connect April invoice

Audit Commission 2022/23 process – Penny Armitage has kindly undertaken the internal audit process for the Parish Council. The Chair asked that the thanks of the Parish Council to Penny be recorded.

Clerk to submit audit documents to Government auditor and arrange for the display of statutory notices relating to 2022/23 accounts in notice boards.

Membership of ERNLLCA – Parish Council has now become a member of ERNLLCA and first membership has been paid.

14. Parish Walkround with ERYC

The Clerk informed the meeting that the bi-annual Parish Walkround with ERYC is scheduled for 3rd July. If any members are aware of maintenance issues that need to be brought to the attention of ERYC they should advise the Clerk prior to the 3rd July.

15. Correspondence

Correspondence has been received as follows:

- ERVAS – bulletins (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.

16. Any Other Business

None raised

17. Date of next meeting

Thursday 13th July 2023 at 7pm in Kirkburn Village Hall.

18. Close of meeting

9.05 pm