

Kirkburn Parish Council

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7pm, Thursday 20th April 2023

Councillors present

Philip Ashcroft - Chair and Acting Clerk
Carl Jones
Darren Wilks
Liz Webster

Others present

Councillor Michael Lee
Andrew Frost

1. Introduction to meeting by Chair

The chair welcomed everyone to the meeting. He thanked the parish council members for assisting with parish council business during his recent, and ongoing, ill health.

2. Apologies for absence

Parish Councillors Lynette Cope, Lesley Cairns and Beverly Didsbury

3. Declarations of interest

Philip Ashcroft declared an interest as a member of Kirkburn Village Hall Committee. Darren Wilks declared an interest as the owner of two local garages and the Treasurer of Driffield Shop Watch.

4. Welcome to other attendees

Philip Ashcroft welcomed Cllr Lee and Andrew Frost to the meeting.

5. Minutes of the council meeting held on Thursday 12th January 2023

The minutes were taken as a true record of the meeting and signed by the Chair.

6. Matters arising from minutes and not covered by the agenda

Litter Bin on Tibthorpe Road – Cllr Lee assured the meeting that he has spoken with ERYC Director, Paul Bellotti, and the matter will be resolved in the near future.

Former telephone kiosk in Southburn - Carl Jones has kindly installed the shelving and backboard. Base of door ideally needs planning to stop door jamming.

Public footpath - Philip Ashcroft to complete paperwork for footpath between Main Street and A614 to be added to the definitive map. Liz Webster raised concern that a resident is tipping their grass cuttings alongside the path.

Membership of ERNLLCA – The Clerk to request membership application form ERNLLCA

Church clock and church yard – Derek Megginson has informed the Chair that the works have yet to receive the approval of the Diocese.

Replacement of tree at No.14 Main Street – The replacement of the tree covered by a TPO, and which had been felled, has now been undertaken by the residents. A tree sapling has been planted during the 2022/23 tree planting season.

Commuted Sums – Chair met with ERYC Officers in a workshop at Driffield Leisure Centre to discuss the potential access to Commuted Sums from the Peter Ward Development (Hudson Park) in Kelleythorpe and was advised that there are no funds available due to the National Planning Inspector considering it under the open space policies in the old Local Plan which did not require a contribution from this site. There is therefore no open space contribution. However the officers

offered to try and identify if there were any grants/funds available to the parish council to access for play equipment.

7. Thanks to Retiring Parish Councillors and Cllr Felicity Temple

The Chair formally thanked the two retiring parish councillors Lesley Cairns and Lynette Cope for all their help and input during their time as parish councillors, particularly during the trying times of the COVID-19 pandemic. The Chair also formally thanked Cllr Felicity Temple for all her help and assistance to the Parish Council, and its residents, in her years as Ward Councillor.

8. May 2023 Parish Elections

The Clerk informed the meeting that ERYC's Electoral Services Team had confirmed receipt of the Nomination Forms for those five Parish Councillors wishing to stand as parish councillors once more. Once the election process has completed if there is a requirement to fill vacancies the Clerk will seek advice from the Electoral Services Team.

9. Coronation of King Charles III

There are no events being organised by the Parish Council. It had been agreed via e-mail correspondence to parish council members (six in favour, one against) that celebratory Coronation mugs are purchased for distributing to children in the parish.

10. Community Payback Scheme – update on tasks undertaken and planned

The Community Payback team have cleaned out the village hall gutters, and tidied up the village hall car park and spread gravel chippings (kindly donated by ERYC). A new gravel laid path from Main Street through to the bypass has been edged with gravel board and dressed with new stone chips. The church yard path and footpaths in the village have been trimmed back to remove encroaching grass.

It is hoped to redecorate the village hall once remedial work on the north facing wall has been completed.

11. Community Speedwatch and speed limits update

Philip Ashcroft met with Humberside Police Community Speedwatch Team's Wayne Goodwin on 6th February. He showed Mr Goodwin the locations where it should be possible to meet the criteria for observing and recording speeding traffic. Awaiting confirmation of next steps.

12. Road and Street Lights

The Give Way markings at the junction with the A614 have still to be remarked despite assurances they would be and also despite a request submitted by ERYC's My Account by the Clerk. A response was received in February 2023 stating that there was no budget and the work would be undertaken in the new financial year. This has not taken place. Liz Webster stated that she had made a separate request and been given the same response.

Clerk to invite Paul Bellotti, Executive Director, to attend the next parish council meeting.

Street lighting work in the Kelleythorpe area has been completed but several of the new lamp posts have been installed in the footpath instead of adjacent to the location of the old posts. This has now restricted the width of the footpath in several places. Cllr Lee was made aware of this in recent weeks and an answer and solution is awaited.

13. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
1B Main Street Kirkburn YO25 9DU 23/00055/PLF	Change of use of building from a former milking parlour to office, re-instatement of 5 windows and 1 internal door, installation of timber framed double glazed windows and doors and 2 roof lights and demolition of lean to shed to create additional car parking spaces	The Parish Council met with the applicant to discuss 23/00055/PLF, 23/00056/PLB and 23/00081/PLF. A detailed response was submitted to reflect concerns and observations related to the application (noise, listed building status of the Queens Head, traffic related matters, etc) most of which should be able to be addressed by the applicant.
1B Main Street Kirkburn YO25 9DU 23/00056/PLB	Change of use of building from a former milking parlour to office, re-instatement of 5 windows and 1 internal door, installation of timber framed double glazed windows and doors and 2 roof lights and demolition of lean to shed to create additional car parking spaces	
WJ Fire Retardant Limited 1A - 1B Main Street Kirkburn YO25 9DU 23/00081/PLF	Erection of proposed kiln building and erection of an extension to the existing workshop	
Kelleythorpe Farm Driffild Road Kelleythorpe YO25 9DW 22/02539/STPLF	Hybrid application consisting of: (a) Full planning permission for the erection fuel filling station (sui generis), erection of a commercial unit (B8 use), extension and external alterations to two agricultural buildings to allow use as commercial units (E and B8 uses respectively), erection of visitor centre with café and educational space (sui generis) with associated access and parking, (b) Outline erection of drive-thru restaurant (sui generis/E uses) with associated parking (all matters reserved) following demolition of existing buildings	Public meeting was held with the applicant and their agent. Parish Council has several major concerns and objections to in relation to the application and these are reflected in the detailed response submitted to ERYC.
Sam Browne Foods Ltd Unit 20 Kelleythorpe Industrial Estate Wadsworth Road	Erection of extensions to create a new cold storage warehouse and sealed HGV loading bays with associated	Support but with recommendation of more tree screening and bat and bird boxes as conditions

Kelleythorpe YO25 9DJ 23/00275/STPLF	works in connection with expansion of existing site to incorporate adjacent land and building	
Reds 10 (UK) Limited Hangars 1 And 2 Driffild Business Park Eastburn Road Kirkburn YO25 9HD 23/00012/PLF	Erection of a crane shed for loading/unloading and an additional storage building in association with existing manufacturing use	Object due to the development being outside the development line, no details in relation to the proposed car park, discharging surface water to a sewer, flood risk assessment being inadequate

Planning application decisions received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
A B Graphic International Limited Unit 110 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 22/03736/PLF	Erection of an extension to existing building	Approved with four conditions
Southlands Hutton Road Southburn YO25 9ED 22/03637/PLF	Installation of ground mounted solar panels	Approved with four conditions

14. Accounts payable and council financial matters

Outgoings since 12th January 2023

£ 40.74 – Sky Connect February invoice (first since change of contract from Plusnet)
£ 500.00 – Contribution to Town Bus Service
£ 393.98 – Coronation mugs
£ 58.00 – Internal audit costs

Audit Commission 2022/23 process – Clerk to ask Penny Armitage if she will undertake the internal audit for the parish council once again.

15. Correspondence

Defibrillator – Mr and Mrs Warneck have contacted the Parish Council regarding a defibrillator for the village. Carl Jones has replied on behalf of the parish council welcoming their suggestions.

ERYC Village Walk Round – Notice of walk round with ERYC officer has been received. Date for Kirkburn, Southburn and Kelleythorpe is 3rd July.

16. Any Other Business

Parish Council website. - Carl Jones to liaise with ERYC's web support team re website issues

17. Date of next meeting

Thursday 25th May 2023 at 7pm in Kirkburn Village Hall.

18. Close of meeting

9.10 pm